

MINUTES
PLANNING COMMISSION REGULAR AMENDED MEETING
October 21, 2014

1.0 CALL TO ORDER

The regular meeting of the Planning Commission of the City of Highland was called to order at 6:00 p.m. by Chairman Hamerly, in the Donahue Council Chambers, 27215 Base Line, Highland, California.

Present: Chairman Randall Hamerly
 Vice Chairman John Gamboa
 Commissioners Richard Haller
 Mark Rush
 Milton Sparks
 Michael Stoffel (Arrived at 6:02)
 Trang Huynh

Absent: None

Staff Present: Larry Mainez, Community Development Director (Arrived at 6:03)
 Kim Stater, City Planner
 Megan Irwin, Senior Planner
 Sergio Madera, Associate Planner
 Brandy Littleton, Administrative Assistant III

The Pledge of Allegiance was led by Chairman Hamerly.

2.0 COMMUNITY INPUT

There were none.

3.0 CONSENT CALENDAR

3.1 Minutes of October 7, 2014, Regular Meeting

A Motion was made by Vice Chairman Gamboa and seconded by Commissioner Haller to approve the Minutes of October 7, 2014, as submitted.

Motion carried, 6-0, with Commissioner Stoffel absent.

4.0 NEW BUSINESS

4.1 A Request for a Variance (VAR-14-001) to Allow Deviations to the Required Street Side Yard and Building to Building Setbacks for a Detached Accessory Structure within the R-1 20,000 Single Family Residential Zone

Senior Planner Irwin presented the staff report.

Emil Marzullo, the applicant, spoke in favor of the item and answered questions by the Planning Commission.

Julia Agnu, neighbor, spoke in favor of the item.

William Michaels, neighbor, spoke in favor of the item.

A Motion was made by Commissioner Haller and seconded by Commissioner Stoffel to:

1. Approve Resolution No. 14-017 for a variance (VAR 14-001) to allow deviations to the required street side yard and building to building setbacks for a detached accessory structure within the R-1 20,000 single family residential zone, and;
2. Adopt the Findings of Fact.

Motion carried, 5-2, with Chairman Hamerly and Vice Chairman Gamboa dissenting.

4.2 Municipal Code Amendment (MCA 014-005: An Ordinance to Amend Chapters 16.06, Creating Definitions for Food Trucks and Food Truck Events, 16.08 Amending Table 16.08.130.A by Adding Food Truck Events as a Special Event, and 16.44 Establishing Criteria for Food Truck Events

Associate Planner Madera presented the staff report.

A Motion was made by Commissioner Stoffel and seconded by Vice Chairman Gamboa to adopt Resolution No. 14-016 recommending that the City Council approve the following:

1. Adopt a Notice of Exemption and Instruct Staff to File a Notice of Exemption with the County Clerk of the Board, and;
2. Introduce an Ordinance to amend Chapters 16.06 (Definitions), Chapter 16.08 (Permits and Approvals), and Chapter 16.44 (Specific Development Standards) of the Highland Municipal Code to establish regulations for Food Truck Events.

Motion carried, 7-0.

5.0 ANNOUNCEMENTS

City Planner Stater informed the Planning Commission that the Governor signed into law AB1147, dealing with the massage therapy industry. Staff is amending the current policies to ensure compliance. It will affect business licensing and the city will have more control over these types of establishments.

City Planner Stater reminded the Planning Commission of the Orange County Subcommittee meeting regarding the Harmony project. The Joint Study Session will be next Tuesday at 3:30.

Commissioner Huynh inquired about the Community Outreach meeting.

City Planner Stater indicated that there were fewer people, approximately 40, at the meeting compared to the first meeting on May 12th having around 125 attendees.

Chairman Hamerly inquired about people submitting comments on the project.

City Planner Stater answered 23 comments have been received on the recirculated portions and 49 comments on the first round.

Chairman Hamerly inquired if the comments were from agencies.

City Planner Stater answered about 60% were from agencies. California Fish and Wildlife requested an onsite meeting based on the last circulation.

Commissioner Stoffel expressed how nice the lights looked on Greenspot Road.

6.0 ADJOURN

There being no further business, Chairman Hamerly declared the meeting adjourned at 6:56 p.m.

Submitted by:



Brandy Littleton, Administrative Assistant III
Community Development Department

Approved by:



Randall Hamerly, Chairman
Planning Commission